



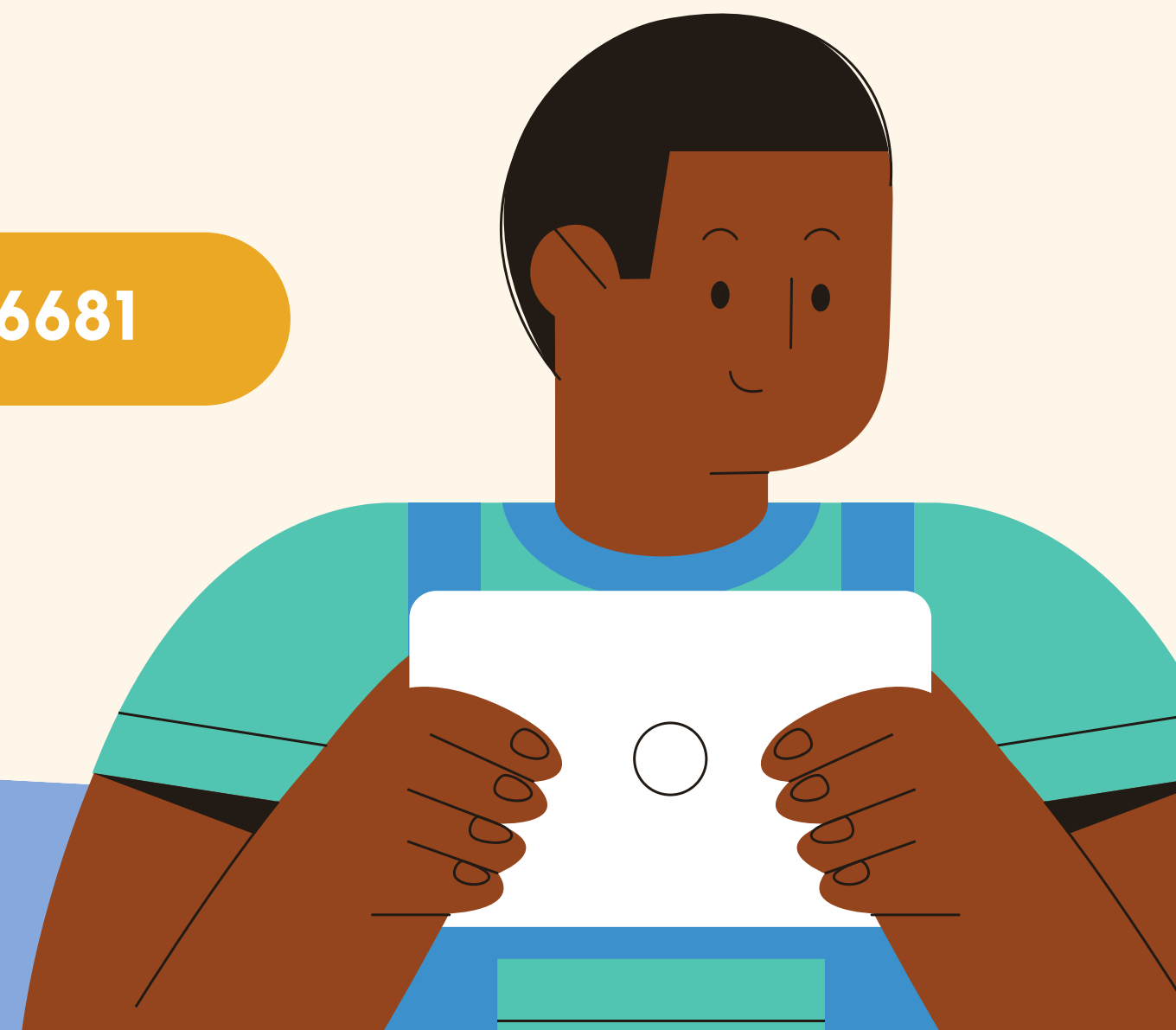
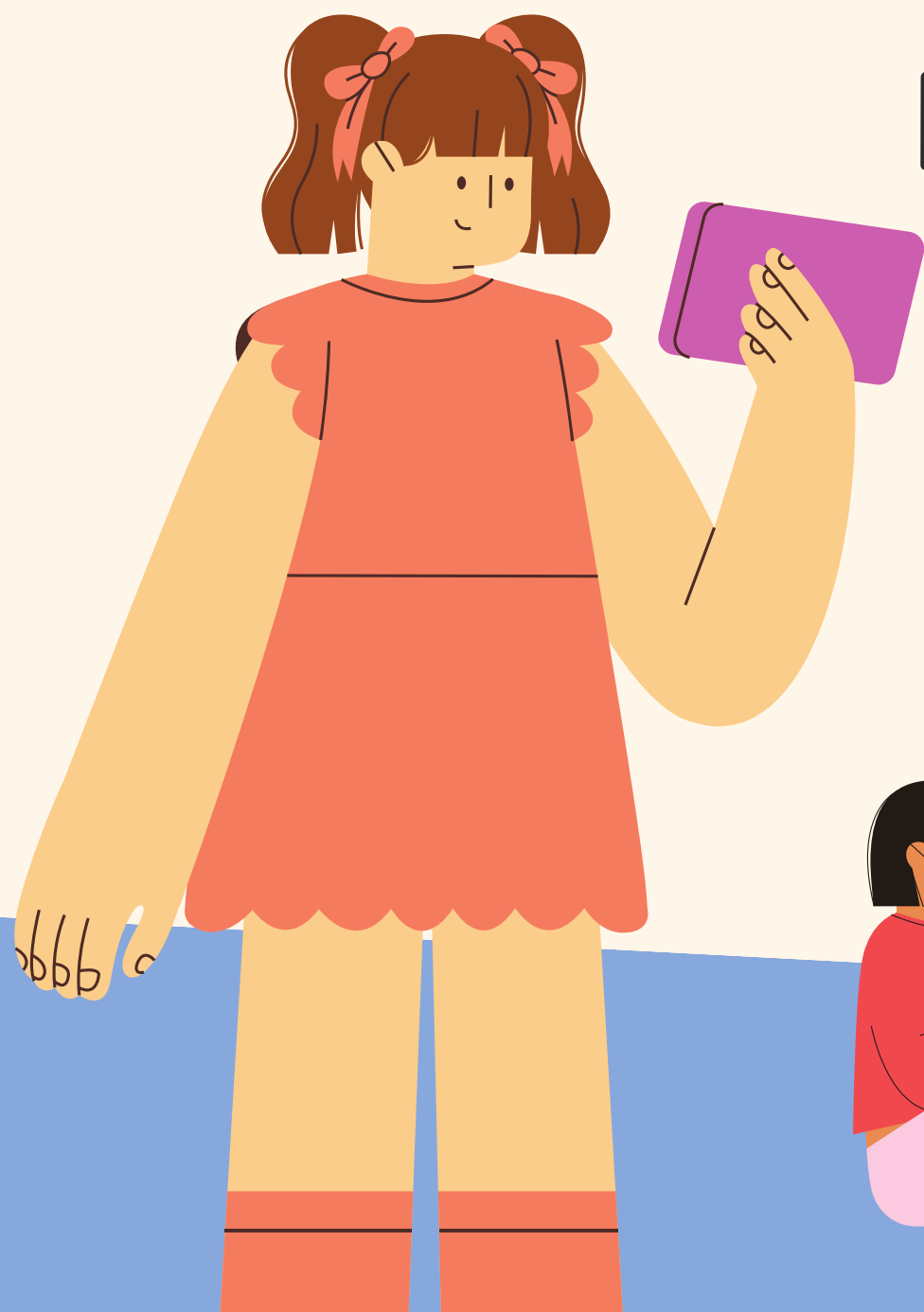
Co-funded by
the European Union



INFOPACK - KICK OFF MEETING

LISTEN TO YOUTH & PROTECT TEENS ONLINE

2023-3-IT-KA210-YOU-000176681



I	Venue	3
II	Participants	4
III	Summary of the project	5
IV	Economic Rules & Reimbursement	6
V	Rules for the reimbursement	7
VI	Contacts	8



Co-funded by
the European Union



VENUE

ZAGREB, CROATIA

THE KICK OF MEETING OF
THE PROJECT WILL TAKE
PLACE IN ZAGREB,
CROATIA, ON THURSDAY
23RD OF MAY 2024





Co-funded by
the European Union



PARTICIPANTS

- **2 participants** from each partner.
- **Participants profile:** staff members, volunteers, lawyers, psychologist, journalists and teachers interested in the topic of the project.





Co-funded by
the European Union



SUMMARY

Our project aims to lay the foundations for a **safer Internet for children** by offering them and all interested parties **tools** that can help them deal with the problems they may face while using internet. Its principal **objectives** are:

- Improve the digital safety and the psychophysical well-being of teens
- Increase the knowledge of children and those who take care of them about the dangers of the Web
- Promote the active participation of youth workers and young people, including the ones with fewer opportunities
- Raise awareness with the public and policy makers on the issue of youth safety online
- Expand the skills of partners on the subject of digital safety and their ability to work in international contexts.

In order to reach those objectives, we will implement the following **activities**:

- Undertake surveys to understand what parents, children and teachers know about risks that teens between 13-17 years old got while browsing the Internet
- Organize a mobility action for youth workers and young people between the ages of 18 and 25 to get suggestions on the topic of digital safety for teens
- Write a guide and a decalogue of Internet safety tips for young people to be put online
- Create a Website and organize a conference about digital safety for young people



Co-funded by
the European Union



ECONOMIC RULES

For this Transnational Meeting EACH PARTNER GROUP will organize its own trip in autonomy and independently.

Accommodations reservation, Food, Transports will be organized and managed by individual participants/ groups.

The coordinator will not be responsible for your stay in the Venue.

All expenses will be paid in advance by the participants.





Co-funded by
the European Union



REIMBURSEMENT

For this Transnational Meeting EACH PARTNER GROUP will organize its own trip in autonomy and independently. Accommodations reservation, Food, Transports will be organized and managed by individual participants / groups. The coordinator will not be responsible for your stay in the Venue. All expenses will be paid in advance by the participants. The coordinator will reimburse the costs by bank transfer after the delivery of the supporting documentation.

Budget limit 575 EUR for participant



To proceed with the payment request, please complete this e-form within **7 days** of the transnational meeting.

<https://form.jotform.com/223613449153353>



Co-funded by
the European Union



What will not be refundable:

- An amount greater than the planned budget can never be reimbursed. In case of documentation greater amount, the maximum amount will be reimbursed.
- receipts, receipts, invoices and any evidence that does not include the date, place and tax reference of the merchant.
- receipts, bills, invoices and any evidence written in pen without the merchant's tax reference.
- receipts, bills, invoices and any evidence bearing the wording: non-tax - pro forma or similar.
- Atm or card receipts are not reimbursable unless accompanied by a corresponding receipts from the merchant or which do not bear the merchant's tax data.
- transport costs are not reimbursable if not accompanied either by receipts of payment receipts and related tickets or travel documents (boarding passes in the case of flights)
- online orders (e.g. food delivery) are not refundable unless accompanied by a receipt of payment from the merchant.
- illegible receipts are not refundable, false, incomplete, out-of-focus receipts.
- accommodation costs are not refundable unless accompanied by a receipt of payment with date and place.
- receipts, receipts, invoices and any other evidence charged by several participants at the same time, unless the fee paid is clearly specified fee paid. If applicable, please attach an ATM or card receipt.
- In the case of foreign currency, the exchange rate applied on the day or month of the beginning of the project in which you participated,
- receipts, invoice receipts and any evidence from foreign countries that contravene the tax regulations of the country of reference.
- requests for reimbursement must be received within 7 (seven) working days from the day of the meeting.
- requests for documental integration after the submission of the reimbursement request are not accepted of the reimbursement request.
- for any disputes please fill in the specific form.





Co-funded by
the European Union



CONTACT PROJECT COORDINATOR



Isabel Atienza +39 3273287139

Eloisa Casadei +39 328 1056095



OFFICIAL EMAIL

listen.protect.youths.online@gmail.com

